

DODGE COUNTY EXECUTIVE COMMITTEE

JUNE 1, 2020 7:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 7:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, Schaefer, Schmitt, and Sheahan-Malloy.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Dodge County Sheriff Dale Schmidt; Clearview Executive Director Ed Somers; Information Technology Director Justin Reynolds; Public Health Officer Abby Sauer; Human Services and Health Director Becky Bell; County Board Supervisor Timothy Kemmel; County Board Supervisor Cathy Houchin (by phone); Watertown Daily Times Reporter Ed Zagorski; and Daily Citizen Reporter Ken Thomas.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Timothy Kemmel.

There was no public comment.

Motion by Schaefer, seconded by Marsik to approve the February 25, 2020 minutes, and the May 4, 2020 minutes, as presented. Motion carried.

There was no discussion on Resolutions from Other Counties.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the June 16, 2020 County Board meeting. Ms. Gibson reviewed the document entitled *Proposed agenda items for June 16, 2020 CB Meeting*, that was included in the packet materials.

Ms. Gibson provided an oral report to the Committee regarding the Wisconsin Counties Association (WCA) Annual Conference to be held in Wisconsin Dells, Wisconsin, on September 20-22, 2020. Ms. Gibson reported that the conference has not been cancelled, and she asked the Executive Committee members to let her know if they will be attending the conference so room reservations can be made. Chairman Kottke, Supervisors' Frohling, Hilbert, Marsik, Schaefer, and Sheahan-Malloy responded that they will be attending.

Supervisor Schmitt arrived at 7:43 a.m.

Public Health Officer Abby Sauer provided an oral report to the Committee regarding the Coronavirus (COVID-19). Ms. Sauer reported the following:

- There are two hundred twenty-one (221) positive cases in Dodge County, and 4,241 negative cases.
- Dodge County has two (2) COVID-19 related deaths, and Dodge County has a less than one (1) percent death rate.
- One hundred twelve (112) – cases are currently under investigation.
- Testing at Dodge County Department of Correction Facilities began the week of May 25, 2020.

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- Per a directive from the state, testing of staff and residents at Dodge County Nursing Home Facilities is voluntary.
- Dodge County is currently under Phase 1 of the Safe Restart, which encourages the six (6) feet social distancing, and the limit of ten (10) or less individuals for inside social gatherings is recommended.
- There is census tract data displaying positive test results by census tract can be found on the Wisconsin Department of Health Services website.

Clearview Executive Director Ed Somers provided an oral report to the Committee regarding COVID-19. Mr. Somers reported that residents and staff at Clearview have been tested, and the testing was voluntary. Mr. Somers further reported that four hundred thirty (430) tests were submitted, and there is a forty-eight (48) hour turnaround time for results. Staff is required to take their temperatures when they arrive at work, and when done with their work shift, and this information must be logged.

Corporation Counsel Kimberly Nass provided an oral report to the Committee regarding a proposed Public Health Ordinance. Ms. Nass reported that she provided a copy of the draft proposed Public Health Ordinance prior to the start of the meeting. Ms. Nass provided a high level overview of the draft ordinance. Ms. Nass asked for Committee feedback on the draft ordinance, which was then followed by Committee discussion. Dodge County Sheriff Schmidt asked for additional time to speak with local police chiefs. Ms. Nass commented that the ordinance would provide legal framework, and a process for an order. Ms. Nass further commented that the draft ordinance will be presented to the Human Services and Health Board at the June 3, 2020 meeting. Chairman Kottke suggested that the draft ordinance be presented to the County Board at the June 16, 2020 meeting. After further Committee discussion, a motion was made by Schmitt, seconded by Hilbert to present information to the County Board at the June 16, 2020 meeting, and take action on the proposed ordinance at the July 2020 Executive Committee meeting. Motion carried 6-1. Sheahan-Malloy opposed.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding COVID-19. Ms. Nehls reported the following:

- The Emergency Management Department will no longer be sourcing Personal Protective Equipment (PPE) from the State of Wisconsin.
- Supply chains are beginning to open up, but the cost of supplies has increased.
- Emergency Management has released information on how to find PPE, and the means of extending the wear of PPE.
- Emergency Management does have supplies on hand, and can reach out to the State of Wisconsin to request additional supplies in case of an outbreak.

County Administrator Jim Mielke provided an oral report to the Committee regarding the ERP Project. Mr. Mielke reported that he anticipates that the ERP Project budget should be closed in the Fall of 2020, and it is anticipated that it will be an estimated \$200,000-\$300,000 under budget. Mr. Mielke further reported that a refresher on budget reports was provided the week of May 25, 2020, and 2021 budget training begins the week of June 1, 2020.

Mr. Mielke reported that in person interviews, for the recruitment of the Child Support Director, are tentatively scheduled on June 22, 2020, and the interview panel will consist of himself, Human Resources Director Sarah Hinze, County Board Supervisor Thomas Nickel, Ms. Nass, and the

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Washington County Child Support Director. Mr. Mielke further reported that he anticipates a recommendation to the County Board in July of 2020.

Mr. Mielke provided an oral report to the Committee regarding the July 2020 Property Renewal. Mr. Mielke reported that the property renewal information was submitted on May 15, 2020, but a confirmation of the renewal has not been received. Mr. Mielke reported that Alliant Property Insurance will be providing an appraisal for major building facilities.

Mr. Mielke reported that he anticipates a high level review of the 2020 budget at the July County Board meeting.

Ms. Gibson commented that the Wisconsin Elections Commission (WEC) received a grant, and she received correspondence from WEC regarding available funds for municipalities.

Mr. Mielke commented that he anticipates taking vacation the week of June 29, 2020.

There was no discussion regarding the Claim for Damages submitted by Michael Loughrin. Motion by Marsik, seconded by Frohling to recommend to the County Board that it disallow the Claim for Damages submitted by Michael Loughrin. Motion carried.

Ms. Nass reported the status of contracts completed by the Corporation Counsel office.

Chairman Kottke commented that an update on the 2020 Census was included in the packet materials, and Dodge County is at a 73.4% response rate.

Supervisor Frohling reported that the WCA Board of Directors meeting that was scheduled on May 12, 2020 was postponed, and Chairman Kottke commented that he received an email from WCA on June 1, 2020, and the District meeting has been rescheduled to June 18, 2020.

Meeting adjourned at 9:06 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, July 6, 2020, at 8:00 a.m.**, Rooms H & I, located on the first floor of the Administration Building.



Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.